

LOUISIANA DISTRICT
UNITED PENTECOSTAL CHURCH INTERNATIONAL

2021 CONSTITUTION AND BY-LAWS

Derald R. Weber, *District Superintendent*
Randy O. Harper, *District Secretary*

Post Office Box 248
Tioga, Louisiana 71477

Office: 318-640-9657
Facsimile: 318-640-1843

Email: admin@ladistupc.com
Website: www.ladistupc.org

LOUISIANA DISTRICT OFFICIALS

DISTRICT SUPERINTENDENT		Derald R. Weber
DISTRICT SECRETARY		Randy O. Harper
PRESBYTERS	Section 1	Billy Trusley, Jr.
	Section 2	David Hairford
	Section 3	Ricki Pavlu
	Section 4	Randy Stanton
	Section 5	Terry Bushnell
	Section 6	Jeffrey Phillips
	Section 7	Bruce Maxwell
	Section 8	James Whitehead
	Section 9	Floyd Hawthorne
	Section 10	Jimmy Masters
	Section 11	Michael Hudspeth
	Section 12	Donald Bryan
	Section 13	Ronald Melancon
PRESBYTERS-AT-LARGE		Lionel Thierry Joseph Zambrano
HONORARY BOARD MEMBERS		T.D. Cardwell C.J. Walea
NORTH AMERICAN MISSIONS DIRECTOR		Ryan Allmon
GLOBAL MISSIONS DIRECTOR		Eddie Tilley
CHILDREN'S MINISTRIES DIRECTOR		Tommy Parker
WOMEN'S MINISTRIES PRESIDENT		Karen Weber
YOUTH DEPARTMENT PRESIDENT		Drew Galloway
APOSTOLIC MAN MINISTRIES DIRECTOR		Jerry Dean
MUSIC MINISTRIES DIRECTOR		Michael Hudspeth

LOUISIANA DISTRICT CONSTITUTION AND BY-LAWS

PREAMBLE

In order to establish our work on a more efficient basis, to promote greater cooperation and to secure closer fellowship, we have organized ourselves into the “Louisiana District of the United Pentecostal Church International.”

PURPOSE

Our purpose shall be to use greater effort toward evangelizing the underdeveloped territory and to care for the needy fields in a more efficient manner.

DISTRICT

The District shall be known as the “Louisiana District of the United Pentecostal Church International.” (Headquarters: Weldon Spring, Missouri) District Offices: 1800 Hickory Hill Road, Post Office Box 248, Tioga, Louisiana 71477-0248.

- A. All assets of the former “Pentecostal Church, Inc.” and the former “Pentecostal Assemblies of Jesus Christ” within the boundary of the “United Pentecostal Church International of Louisiana” shall become the “Louisiana District of the United Pentecostal Church International”; this having been legally agreed upon by the two above said organizations at the time of their merger and the forming of the “United Pentecostal Church International”, located at 36 Research Park Court, Weldon Spring, Missouri 63304.
- B. The Louisiana District of the United Pentecostal Church International shall be divided into thirteen sections, the boundary line of the sections to be determined by the District Board, equalizing as near as possible each section.
- C. The names of the twelve sections are as follows: Section 1, Section 2, Section 3, Section 4, Section 5, Section 6, Section 7, Section 8, Section 9, Section 10, Section 11, Section 12, and Section 13.
- D. There shall be an annual District Conference held in the spring at the District Campground and District Headquarters, at which time all the departments of the District shall give reports, elect officers, and care for other business.
- E. The Secretary of each District department shall submit the books to an audit committee for an annual audit before reporting at the District Conference.
- F. Conferences and Rallies
 - (1) There shall be a District Camp Meeting, Senior Camp, Junior Camp, and Kids Camp each year at the District Campground at the times designated in the policy of each department.

- (2) There shall also be a sectional conference in each of the sections of the District, biennial, for the purposes of electing all sectional officers, promoting the various phases of the Lord's work by each department, and for other matters of business necessary to the section and the District.
 - a. In the event a sectional office, other than the presbyter or secretary, becomes vacant, it may be filled until the next sectional conference by an appointment made by an executive committee comprised of the District Superintendent, Presbyter of the affected section, and the Departmental Director of the affected department. This appointment will be to fill the unexpired term of the sectional office until the next regular scheduled sectional conference.
- (3) Other conferences and rallies may be held as deemed necessary to promote the Lord's work by consent of the District Board.

ARTICLE I

DISTRICT OFFICERS

SECTION 1 – *Names of Officers*

- A. The Officers of the District shall be as follows: District Superintendent, District Secretary/Treasurer, and thirteen District Presbyters.
- B. In order to add any additional Presbyters, permission must be obtained from the Executive Board of the United Pentecostal Church International (UPCI).
- C. There shall be other District officers of the various departments of the District.

SECTION 2 – *District Board*

- A. The District Board shall consist of the District Superintendent, District Secretary/Treasurer, the District Presbyters of the thirteen sections and the Presbyter(s)-At-Large.
- B. Duties of the District Board:
 - (1) Their duties shall be such as are set forth in the UPCI Manual, District Constitution, Article II; Section 4.
 - (2) The Louisiana District Board or a committee therefrom may conduct a careful and individual survey of each minister's financial cooperation according to the requirements of the Louisiana District.
 - (3) Any minister who does not appear to be cooperating with the 100% tithing plan may be notified to meet this committee. If any minister fails to comply or if he or she is found not to be satisfactorily cooperating, he or she will be dealt with according to the General Constitution, Article VII, Section 7, Paragraph 9, 10, and 11.

ARTICLE II

OFFICERS' RIGHTS AND DUTIES AND RULES APPERTAINING THERETO

SECTION 1 – *District Superintendent*

- A. In accord with the General Constitution of the United Pentecostal Church International, the District Superintendent shall be elected by the District Conference for a term of two years or until his successor is elected.
- B. The District Superintendent of the Louisiana District shall be required to give full time to the District Work.
- C. The District Superintendent, working through the District Board collaborating with pastors and evangelists, shall organize, encourage and evangelize the District of Louisiana.
- D. The District Superintendent shall further have the rights and be obligated to the duties governing his office as set forth in the General Constitution and By-Laws of the United Pentecostal Church International.
- E. The District Superintendent shall appoint an auditing committee annually.
- F. The Louisiana District Superintendent shall receive an annual vacation with one month's pay to be taken when he sees fit.

SECTION 2 – *District Secretary/Treasurer*

- A. The District Secretary/Treasurer shall be elected by the District Conference for a term of two years, alternating years of the Superintendent's election.
- B. The District Secretary/Treasurer shall be required to give full time to the District work.
- C. The District Secretary/Treasurer shall be bonded and insured to cover cash or money on hand.
- D. The duties of the District Secretary/Treasurer shall be:
 - (1) To take minutes of District Conferences and District Board meetings.
 - (2) To preserve all records of business proceedings and all other papers belonging to the District.
 - (3) To receive and care for all District funds, to make all disbursements, to keep an accurate account of all such transactions, to hold the books open for inspection by officials or members of the District and make a report at each District Conference.
 - (4) To pay the budget dues of each minister of the District from each minister's tithes sent to the District Secretary/Treasurer and the stipulated insurance.
 - (5) To have the books audited before each District Conference.
 - (6) The District Secretary/Treasurer is authorized to bring the District Constitution and By-Laws up to date each year.

SECTION 3 - *District Presbyters*

- A. There shall be thirteen District Presbyters, one for each section of the District and any other Presbyter(s)-At-Large, approved by the District Constitution.

- (1) The District Presbyter in each section of the District shall be elected by the voting ministers in the sectional conference every other year. Said District Presbyter shall take office at the conclusion of the District Conference following his election.
 - (2) He shall live in the section he represents.
- B. The duties of the District Presbyter shall be:
- (1) To serve as a member of the District Board.
 - (2) To serve as chairman of his section.
 - (3) To organize his section and preside or have the supervision over all sectional meetings under the supervision of the District Superintendent.
 - (4) For other duties, etc., see the General Manual, District Constitution, Article II, Sections 2 and 4.
- C. Presbyter(s)-At-Large:
- (1) Shall be appointed by the District Board to coincide with the District Superintendent's term.
 - (2) Shall be ratified by the District Conference every two years.
 - (3) Shall be a member of the District Board.
 - (4) Shall be an advisor to the Superintendent and District Board on matters concerning his area of appointment.

SECTION 4 – *North American Missions Director*

- A. The District North American Missions Director shall be elected alternating with the District Superintendent by the District Conference for a term of two years and shall be an Ordained Minister in compliance with the manual of the UPCI.
- B. The duties of the North American Missions Director shall be:
- (1) Such as are set forth in the General Constitution under Article XII, Sections 9 and 12, of the North American Missions Policy and those under the District North American Missions Policy.

SECTION 5 – *North American Missions Secretary*

- A. The District North American Missions Secretary shall be appointed by the District Board and ratified by the District Conference for a term of two years concurrent with the District Superintendent.
- B. The duties of the District North American Missions Secretary shall be:
- (1) To keep minutes and records of all meetings of the District North American Missions Department.
 - (2) To keep an accurate record of all transactions and minutes and papers and shall report at each District Conference. He shall send vouchers to the District Secretary/Treasurer to pay the expenses and salaries of both the District North American Missions Director and Secretary and the expenses of the District North American Missions Director and Secretary to attend the General Conference as designated by the District Board.

SECTION 6 – *North American Missions Promotional Coordinator*

- A. The Louisiana District North American Missions Promotional Coordinator shall be recommended by the District North American Missions Committee and appointed by the District Board for a one (1) year term.
- B. The duties of the District North American Missions Promotional Coordinator shall be:
 - (1) To work under the direction of the District North American Missions Director and in cooperation with the District North American Missions Committee and District Board.
 - (2) To oversee the functions of general promotions and publications concerning all District North American Missions printed materials, programs, events (CFC, World Missions Service, etc.), social media updates, media announcements, etc.
 - (3) To oversee design creativity, quality control, production, and distribution of materials associated with the District North American Missions.
 - (4) To oversee quality control of promotional items including all North American Missions-related departments within the District (Deaf, Christian Prisoner Fellowship, Spanish, Asian, A.C.T.S., Evangelists, Building the Bridge).

SECTION 7 – *Children’s Ministries Director*

- A. The District Children’s Ministries Director shall be elected concurrent with District Superintendent by the District Conference for a term of two years.
- B. The duties of the District Children’s Ministries Director shall be in accordance with those given in the General Constitution and By-Laws, Article XIV, Section 10.

SECTION 8 – *Children’s Ministries Secretary*

- A. The District Children’s Ministries Secretary shall be elected concurrent with the District Secretary/Treasurer by the District Conference for a term of two years.
- B. The duties of the District Children’s Ministries Secretary shall be:
 - (1) To keep minutes and records of all meetings of the District Children’s Ministries Department.
 - (2) To keep an accurate record of all transactions and minutes and papers and to report at each District Conference.
 - (3) To send vouchers to the District Secretary/Treasurer to pay the expenses and salaries of both the District Children’s Ministries Director and Secretary and the expenses of the District Children’s Ministries Director and Secretary to attend the General Conference as designated by the District Board.

SECTION 9 – *Children’s Ministries Promotional Coordinator*

- A. The District Children’s Ministries Promotional Coordinator shall hold license with the Louisiana District United Pentecostal Church International. A nominee cannot hold two positions in the Children’s Ministries Department. The Promotional Coordinator shall be appointed for a two-year term by the District Superintendent and District Children’s Ministries Director and ratified by the District Board. The term will coincide with the term of the District Children’s Ministries Director.

- B. The duties of the District Children’s Ministries Promotional Coordinator shall be:
- (1) To represent the Children’s Ministries Department and assist in the work of the department in all areas of need whenever called upon by the District Children’s Ministries Director.
 - (2) To direct the promotion of the District Children’s Ministries Department under the supervision of the District Children’s Ministries Committee for the following:
 - a. To develop brochures/postcards for Children’s Ministries events.
 - b. To update the Children’s Ministries Website information and communicate with the District Website Representative all relative Children’s Ministries Department information.
 - c. To develop and keep current Louisiana Children’s Ministries mailing address lists.
 - d. To produce and send E-mail announcements and E-brochures to the State Children’s Ministries E-mail lists.
 - e. To oversee Children’s Ministries information/promotion booth at District events.
 - f. To be an administrative aide to the Children’s Ministries Director and Children’s Ministries Secretary at Children’s Ministries functions.
 - g. To promote General Children’s Ministries Division programs and events to the State when deemed necessary by the Children’s Ministries Director.
- C. All mileage to and from Children’s Ministries Department events and meetings will be reimbursed.

SECTION 10 – Youth President

- A. The District Youth President shall be elected by the District Conference for a term of two years or until his successor is chosen. He shall be elected the same year as the District Superintendent and shall be under his 36th birthday, unless in special cases, the District Board agrees to lift the age limit. If the officer is currently serving a first term or is fulfilling an unexpired term as District Youth President, eligibility would be granted to serve an additional term, even if over the age of thirty-five at the time of the election. He must conform to the Fundamental Doctrine.
- B. The duties of the District Youth President shall be those as set forth in the District Constitution and By-Laws under Youth Department Policy and those in the General Constitution, Article VIII, Section 9.

SECTION 11 – Youth Secretary

- A. The District Youth Secretary shall be elected by the District Conference for a term of two years. He shall be elected the same year as the District Secretary/Treasurer and shall be under his 36th birthday at the time of election.
- B. The duties of the District Youth Secretary shall be:
- (1) To keep minutes of meetings and records of all funds and to report at the District Conference.
 - (2) To be subject to all duties as set forth in both the District and General Constitution and By-Laws for the Youth Department.

SECTION 12 – Youth Promotional Coordinator

- A. The District Youth Promotional Coordinator shall hold license with the Louisiana District United Pentecostal Church International. He shall be under his 36th birthday at the time of appointment. A nominee cannot hold two positions in the Youth Department. The Promotional Coordinator shall be appointed for a two-year term by the District Superintendent and District Youth President and ratified by the District Board. The term will coincide with the term of the District Youth President.
- B. The duties of the District Youth Promotional Coordinator shall be:
 - (1) To represent the Youth Department and assist in the work of the department in all areas of need whenever called upon by the District Youth President.
 - (2) To direct the promotion of the District Youth Department under the supervision of the District Youth Committee for the following:
 - a. To develop brochures/postcards for youth events.
 - b. To update the Youth Website information and communicate with the District Website Representative all relative Youth Department information.
 - c. To develop and keep current Louisiana Youth and Youth Pastor mailing and email address lists.
 - d. To produce and send email announcements and E-brochures to the State Youth email lists.
 - e. To oversee Youth information/promotion booth at District events.
 - f. To be an administrative aide to the Youth President and Youth Secretary at Louisiana District Youth Ministries functions.
 - g. To promote General Youth Division programs and events to the State when deemed necessary by the Youth President (Youth Congress, Youth on Missions, etc.)
- C. All mileage to and from Youth Department events and meetings will be reimbursed.

SECTION 13 – Women’s Ministries President

- A. The President of the District Women’s Ministries Department shall be elected by the District Conference for a term of two years, or may be appointed by the District Board and ratified by the District Conference concurrent with the District Superintendent.
- B. The duties of the Women’s Ministries President are set forth in the Women’s Ministries Policy Article XV, Section 7.

SECTION 14 – Women’s Ministries Secretary

- A. The Women’s Ministries Secretary shall be appointed by the District Board and ratified by the District Conference for a term of two years concurrent with the District Secretary/Treasurer.
- B. The Duties of the Secretary shall be:
 - (1) To keep a record of all committee meetings.
 - (2) To give a report of Women’s Ministries activities and of finances at the District Conference.

SECTION 15 – *Apostolic Man Ministries Director*

- A. The Director of the District Apostolic Man Ministries shall be appointed by the District Board and ratified by the District Conference for a term of two years concurrent with the District Superintendent.
- B. The duties of the Apostolic Man Ministries Director are set forth in the UPCI Manual, Apostolic Man Policy Article XVI, Section 8.

SECTION 16 – *Global Missions Director*

- A. The Global Missions Department of the Louisiana District shall have a District Global Missions Director.
- B. The District Global Missions Director shall be elected by the District Conference. The term shall be for two years concurrent with the office of the District Superintendent.
- C. The qualifications of the District Global Missions Director shall be the same as that of a presbyter, plus a demonstrated interest in the Global Missions endeavor of the United Pentecostal Church International and an ability to inspire such an interest in others.
- D. The duties of the District Global Missions Director shall be:
 - (1) To educate the District in Global Missions work.
 - (2) To promote the cause of Global Missions.
 - (3) To arrange the itinerary for missionaries under appointment and on furlough in the District in cooperation with the District Superintendent. He shall work in harmony with the General Global Missions Department and his own District officials.

ARTICLE III

DEPARTMENTS OF THE DISTRICT

SECTION 1 – *North American Missions Policy*

- A. The Louisiana District North American Missions Department shall have a District Director who shall be elected by the District Conference for a term of two years, alternating with the office of District Superintendent. Also, a District North American Missions Secretary shall be appointed by the District Board and ratified by the District Conference, having a two-year term concurrent with the District Superintendent. Also, a Promotional Coordinator shall be appointed by the District Board, having a one-year term.
- B. The District North American Missions Executive Committee shall consist of the District Superintendent, District North American Missions Director, Sectional North American Missions Director, and Sectional Presbyter in whose section the particular project or individual under consideration is located. The District Superintendent shall act as chairman of this committee. The Sectional Director shall be included in all matters except his own appointment.
- C. The District North American Missions Committee shall include a representative for the Spanish Ministry and a representative for the Ethnic Ministry. Each shall be appointed by the District Board for a term of two years concurrent with the North American Missions Sectional Directors.
- D. Each pastor of the Louisiana District should receive an offering from his church once each month for the North American Missions work to be sent to the District Secretary.

- E. Rules governing funds:
- (1) The District Treasury shall send 10% of the monthly North American Missions offering to the General North American Missions Department.
 - (2) Any North American Missions Missionary receiving financial assistance, in buying lots or building churches, from the United Pentecostal Church International, whether from the General North American Missions Division, or District North American Missions Department must be secured by an attachment or lien to the property deed. The attachment or lien should stipulate that if such church agrees to withdraw or fellowship be terminated with the UPCI for any reason, or be dissolved, the said church through its duly elected board of trustees and pastor must pay the unpaid balance of loans including interest and the full amount of grants immediately or make arrangements to do so to the satisfaction of the District North American Missions Department or the General North American Missions Division. Such property(s) will be held in trust by the pastor and District North American Missions Executive Committee until the District Board shall approve the local church able to assume such responsibility.
 - (3) Ministers pastoring North American Missions churches who cannot financially afford the expense of coming to the District Conference shall be given mileage expense from the District North American Missions Treasury to enable them to attend the District Conference provided there is an application for assistance no later than January 1, prior to the conference, and the application is approved by the District Board.
- F. Any minister going into a city and commencing work, who for some reason is unable to carry through, and upon the cessation of regular weekly services, the field shall be declared open for another minister who may have a burden for it. Also, any monies raised, property purchased, or assets held toward said endeavor shall be turned over immediately to the District North American Missions Department to be used either for this field or otherwise if directed at the discretion of and by the Louisiana District Board.
- G. Any person(s) seeking to open a new work shall make application to the Louisiana District North American Missions Department with final disposition by the District Board.
- H. The guidelines of the District Board in regard to “Daughter Congregations” shall be observed. A Daughter Congregation shall be defined as a congregation which has met at least three months and is the result of the concerted efforts of an established church (Mother Church) to plant another congregation, and holds at least one service per week apart from the Mother Church, and is under the general oversight of the pastor of the Mother Church. A Daughter Congregation should not be construed to include in-house ethnic or cultural origin/nature. The guidelines to be observed shall include the following points:
- (1) Prior to planting a Daughter Congregation, permission must be obtained from the District North American Missions Executive Committee.
 - (2) No Daughter Congregation shall be allowed to solicit funds from any church other than the sponsoring Mother Church.
 - (3) The beginning nucleus of the Daughter Congregation shall be from the membership of the Mother Church. No member of the Mother Church shall be permitted to attend, participate or support the Daughter Congregation without the permission of the pastor of the Mother Church.

- (4) The District Board recommends that the names and addresses of all Daughter Works be supplied to the District North American Missions Secretary annually for the purpose of listing in the annual ministers and church Directory.
 - (5) Each Mother Church should work out its own financial arrangements with the Daughter Congregation and pastor.
 - (6) No financial assistance shall be available to the Daughter Congregation from National funds until the Daughter Congregation becomes an autonomous United Pentecostal Church. The District North American Missions executive committee may consider a work worthy of District support.
 - (7) It must be understood that a Daughter Congregation is not a church, but an outreach ministry of the Mother Church. This relationship exists until that time it becomes an autonomous United Pentecostal Church.
 - (8) No person shall be allowed to lead a Daughter Work who has had their license dropped under Section 7, paragraph 19, of the General Constitution in the UPCI Manual.
- I. Within the borders of the Louisiana District reside many people who speak Spanish exclusively or primarily and who prefer to attend worship services conducted in Spanish.
- (1) All District Spanish Ministry programs shall be under the direction of the North American Missions Department.
 - (2) The purpose of the Spanish Ministry of the Louisiana District of the United Pentecostal Church International is as follows:
 - a. To assist in evangelizing and discipling Spanish-speaking people in the Louisiana District.
 - b. To encourage and assist the planting of churches that minister in the Spanish language.
 - c. To assist to train and equip Spanish-speaking ministers.
 - d. To encourage English-speaking ministers and churches to assist in the efforts to reach out to Spanish-speaking people with the gospel.
 - e. To assist Spanish speaking believers, ministers, and churches in functioning as integral members of the Louisiana District.
 - (3) Spanish Ministry is organized on the basis of language, not race, national origin, or culture.
 - (4) This policy applies only to Louisiana District activities. With regard to National and International activities, Louisiana District ministers shall follow the policy of the United Pentecostal Church International.
 - (5) Spanish-speaking ministers remain an integral part of the Louisiana District with the same privileges and responsibilities as other ministers, including voting and holding office.
 - (6) Nothing in this policy alters the District Constitution or the General Constitution.
 - (7) A Spanish Ministry Coordinator shall be recommended by the North American Missions Director and appointed by the District Board for a term of two years concurrent with that of the District Superintendent.
 - a. Qualifications: The coordinator must be at least thirty (30) years of age; must have been a minister in good standing with the organization for five (5) years; must have been ordained a minimum of one (1) year; must have proven

himself loyal to the organization by cooperation in building up the work, and must conform to the fundamental doctrine. His primary ministry must be in the Spanish language.

- (8) The Spanish Ministry may organize itself to meet the needs of the Hispanic peoples.
- (9) Spanish-language Meetings
 - a. Plans for District-Wide Meetings shall be presented to the North American Missions Director for approval as to the dates, place, purpose, and speakers.
 - b. Local churches may sponsor meetings in accordance with the Manual of the United Pentecostal Church International.
- (10) Fund Raising
 - a. There will be a designated fund for Spanish Ministry.
 - b. Spanish-language churches and constituents will be encouraged to bring an offering to the Annual Spanish Camp Meeting. Offerings in excess of the expenses of the Camp Meeting may be used in other Spanish Ministry endeavors.
 - c. All funds will be disbursed upon the recommendation of the North American Missions Committee and approved by the District Board.

SECTION 2 – *Youth Department Policy*

- A. The District Youth Department shall have a District President and a District Secretary who shall be elected by the District Conference. The two (2) officers shall be elected on alternating years, the Director being elected the same year as the District Superintendent and the Secretary being elected the same year as the District Secretary/Treasurer. Also, a Promotional Coordinator shall be appointed by the District Superintendent and District Youth President and ratified by the District Board. The term will coincide with the term of the District Youth President. The Louisiana District Youth Department will be administered as follows: A District Youth Committee composed of a Youth President, Youth Secretary, Promotional Coordinator, and a Youth Director from each section.
- B. The salary of each of these officers shall be set by the District Board commensurate with the duties and income of the department.
- C. Each youth group is required to pay their tithes of offerings taken in their services into the District Youth Department treasury.
- D. Each pastor and each church of the Louisiana District are hereby requested to support and urge all of our people, both children and adults, to cooperate in the “Move the Mission” effort inasmuch as the monies collected through this program is used toward the support of Global Missions, the building of churches in the North American Missions work of our District, Tupelo Children’s Mansion, developing our campground, and other good works in our United Pentecostal Church International.
- E. The Youth Department shall sponsor, promote, and bear the expense of the District Senior Quiz Program.

SECTION 3 – *Children’s Ministries Department Policy*

- A. The District Children’s Ministries Department shall have a District Director and a District Secretary who shall be elected by the District Conference for a term of two years. The District Children’s Ministries Director is to be elected by the District Conference concurrent with the District Superintendent. The District Children’s Ministries Secretary is to be elected by the District Conference concurrent with the District Secretary/Treasurer. Also, a Promotional Coordinator shall be appointed by the District Superintendent and District Children’s Ministries Director and ratified by the District Board. The term will coincide with the term of the District Children’s Ministries Director.
 - (1) Their expenses and salaries shall be paid out of the District Children’s Ministries Treasury and set by the District Board.
- B. The District Children’s Ministries Department shall consist of the District Children’s Ministries Director, District Children’s Ministries Secretary, Promotional Coordinator, and thirteen Sectional Directors.
- C. Each section of the District shall elect a Sectional Director at the sectional conference for a term of two years.
- D. Each Sunday School of the District is required to pay their tithes to the District Secretary.
- E. The District Children’s Ministries Treasury shall revert fifty per cent (50%) of said tithes to each respective Sectional Secretary.
- F. The District Children’s Ministries Department shall pay tithes to the General Children’s Ministries Department before any money is reverted back to the sections.
- G. Each Sunday School in the Louisiana District shall cooperate each year with the promotional plans of the Children’s Ministries Department.
- H. The Children’s Ministries Department shall sponsor, promote, and bear the expense of the District Junior Quiz Program.

SECTION 4 - *Women’s Ministries Policy*

- A. The Women’s Ministries Department of the Louisiana District shall have a District Director and District Secretary/Treasurer who shall be elected by the District Conference or appointed by the District Board and ratified by the District Conference for a term of two years. The District Women’s Ministries Director shall be appointed by the District Board and ratified by the District Conference concurrent with District Superintendent. The Women’s Ministries Secretary shall be elected concurrent with the District Secretary.
- B. Each section of the District shall have a Sectional Women’s Ministries Director who is appointed at the sectional conference for a term of two years.
- C. The Women’s Ministries District Director and Women’s Ministries Secretary with the thirteen Sectional Women’s Ministries Directors shall form a board. There may be an ethnic advisor(s) who is not a voting member of the committee and she shall be a part of the committee appointed by the District Board. This board shall work under the supervision of the District Board of the Louisiana District.
- D. The District Board shall be empowered to set a salary for the offices of the District Women’s Ministries Director and Women’s Ministries Secretary.
- E. All salaries and mileage expenses of this department shall be paid from the income of the District Women’s Ministries.
- F. The District Women’s Ministries Secretary shall revert fifty per cent (50%) of said tithes to each respective Sectional Secretary after tithes payment to Headquarters. Promotional funds

in an amount to be decided by the District Board shall be made available annually from the District Women's Ministries fund.

SECTION 5 – *Apostolic Man Ministries Policy*

The apostolic men's ministries in the Louisiana District of the United Pentecostal Church International shall be known as Apostolic Man Ministries.

- A. Elections and Appointments: The Louisiana District of the United Pentecostal Church International shall have an Apostolic Man Ministries Director who shall either be nominated by the District Board and ratified by the District Conference or be elected by the District Conference, and serve for a term of two years concurrent with the District Superintendent.
- B. Qualifications: The District Apostolic Man Ministries Director must be a man of unquestionable character and integrity, at least twenty-five (25) years old, and hold General License or Credentials of Ordination.
- C. Duties:
 - (1) The District Apostolic Man Ministries Director shall be under the supervision of the District Superintendent.
 - (2) The District Apostolic Man Ministries Director will be responsible for developing, and promoting the work of the District Apostolic Man Ministries. He must encourage the establishment of a men's conference and/or retreat, either sponsored, or endorsed, by the District.
 - (3) The District Apostolic Man Ministries Director shall do all that is possible to inspire each local congregation to establish and maintain a ministry to men, as the pastors determine the need and deem appropriate.
 - (4) The District Apostolic Man Ministries Director shall be responsible to the District Board and the District Conference of the status of Apostolic Man Ministries.
- D. Finances:
 - (1) It is recommended that revenue be obtained through the registration of men at the Louisiana Men's Conference, and through the Apostolic Man offering taken each year on Father's Day.
 - (2) The District Director, together with the District Board, shall be responsible for the safeguarding of all District monies connected to Apostolic Man Ministries efforts.

SECTION 6 – *Global Missions Policy*

- A. Inasmuch as we are called of God to go into all the world and preach the Gospel to every creature, and inasmuch as the vast majority of all the earth's people have never heard this great message of salvation, it is a direct charge of our Savior that we be missionaries in the whole world. Therefore, it is the duty and responsibility of each and all of us to cooperate with the Global Missions Department.
- B. We request that each church give a Global Missions offering the first Sunday of each month to the Global Missions cause.
- C. Each minister of the Louisiana District is urged to pledge and give a stipulated amount of money each month to Global Missions.
- D. We request that our churches do not give or pledge money to any missionary not endorsed by our Global Missions Board.

- E. We request that our pastors and churches of the Louisiana District do not permit individuals, regardless of their affiliations, to come into their churches and raise funds for trips to the mission field or anywhere abroad without a recommendation or endorsement of the District Board.
- F. We urge that our pastors read to their churches the Global Missions Policy of the General Constitution of the United Pentecostal Church International in order to better acquaint our people with the work and plan of this great department of our organization.
- G. It is recommended that each church have a Global Missions Secretary who shall assist the pastor in keeping the church acquainted with the missionary work and need, and shall assist in any way the pastor sees necessary to promote the missionary work, and to raise money for the Global Missions cause in the church, and shall keep an accurate record of all money sent to the Global Missions Department for the church.
- H. The District Superintendent and each member of the District Board shall be requested to promote and encourage the Global Missions cause in the District and their respective sections. Each Presbyterian of the section shall in Sectional meetings and conferences, urge and keep before our people the need to cooperate with the Global Missions Department.
- I. The District Global Missions Director shall not receive or disburse Global Missions funds. The expenses of his office shall be financed by a tithe of the personal offerings received by missionaries on deputation travel in the District.
- J. The District Global Missions Director should endeavor to attend the promotional meeting and missions seminar with the General Global Missions Board at each General Conference.
- K. The District shall have six Regional Directors to assist the District Global Missions Director.

SECTION 7 – *Auditing Committee*

- A. An auditing committee shall be appointed annually by the District Superintendent.
- B. The duties of the auditing committee shall be:
 - (1) To secure and audit the financial records of every department in the Louisiana District which includes both District and Sectional Departments (Louisiana District Secretary/Treasurer excluded) that receives and disburses funds and shall report their findings back to the Louisiana District Board.

ARTICLE IV

MINISTERIAL RULES, OBLIGATIONS, AND BENEFITS

SECTION 1 – *Obligations of Ministers*

- A. All ministers holding licenses or credentials with the Louisiana District United Pentecostal Church International, whether Evangelist or Pastor, shall pay their ministerial dues into the District Treasury. Any minister employed full time at Headquarters or any institution affiliated with our organization shall be allowed to pay up to fifty percent (50%) of their ministerial dues into the local church that their family attends.
- B. All ministers who are engaged in secular work shall be required to pay their working dues to the pastor or church to which they are a member. Any minister who is not full-time shall be required to be a member of a local United Pentecostal Church. Each minister shall be required to send to the District Treasurer a specific amount of funds per quarter unless exempt from the said amount by the District Board. This amount may be paid quarterly or yearly in advance. In the event that his ministerial dues do not amount to the established dollars per quarter, he may use his working tithes for this. From this amount his budget to headquarters and the insurance shall be paid. In the event any minister does not cooperate with this plan, the District will refer his case to the District Board for action according to the General Constitution, Article VII, Section 7, Paragraph 9, 10, and 11.
- C. All ministers affiliated with the United Pentecostal Church International and pastoring churches in the Louisiana District are requested to use their influence in affiliating their churches with the United Pentecostal Church International.
- D. Any minister affiliated with the Louisiana District United Pentecostal Church International who receives aid from the North American Missions funds of the section or District or both to help open or to build a church in the Louisiana District or elsewhere shall be required to affiliate the church in compliance with the rules set forth in the General Constitution and shall do so immediately after the decision is made to organize a church, for the purpose of safeguarding the District and Sectional funds given for such work.

SECTION 2 - *Benefits to Ministers*

- A. Budget Fees
 - (1) The District Secretary/Treasurer shall pay the annual budget fee to the United Pentecostal Church International headquarters, which includes \$10,000.00 group life insurance premium of each affiliated minister from his or her dues. In the case of a minister who is classified as honorary or budget fee exempt, the minister shall pay his or her own life insurance premiums.
- B. Publications
 - (1) The District Secretary/Treasurer shall pay the subscription of each licensed minister for publications such as the *SUPERINTENDENT'S COMMUNIQUE*.
- C. Ministers' Benevolent Association
 - (1) In order to show our love and appreciation to each other as ministers of the Gospel in the time of bereavement because of death of one of our ministers of the Louisiana

District of the United Pentecostal Church International or his spouse, we do hereby adopt a plan which shall be known as “Ministers Benevolent Association of the Louisiana District.”

- (2) Those eligible to affiliate with the Association shall be licensed or ordained ministers who are in fellowship with the United Pentecostal Church International of the Louisiana District and widows of ministers so long as they remain a widow and maintain a godly, Holy Ghost-filled life as a member of the United Pentecostal Church.
- (3) Those desiring to affiliate with the association shall be required to register their name with the District Secretary with an advanced assessment of ten dollars (10.00) to qualify as a member eligible to benefit and that the time of registration for new members or reinstatement be at the District Conference or within thirty (30) days thereafter, with the exception of new applicants for the ministry, who shall become eligible at the time they are passed or accepted for license by the District Board. Ministers transferred into the District shall become eligible to apply within thirty days after the receipts of their transfer.
- (4) Anyone who has been a member of the Benevolent Association and has been faithful for two years or more may continue to be a member even if he transfers to another District, if he so desires.
- (5) Upon proof or notification of death of a member of his or her companion, the District Secretary/Treasurer shall mail a notice to each affiliated member and in turn each member shall pay an assessment within 30 days from the date of notice. Any member failing to comply shall be dropped from the Ministers’ Benevolent Association and shall become ineligible. Furthermore, should any member be dropped for failure to pay assessments and at some later date desire to be reinstated, he shall be required to pay all assessments from the date of termination to the date of reinstatement. Such reinstatement must be prior to the death of the member or his companion.
- (6) When the District Secretary receives the notice of the death of a member of the association or of his or her companion, he shall be authorized to pay the beneficiary(s) the total amount in this fund upon receiving a copy of the death certificate. Expenses for the mailing shall be paid by the Louisiana District.

D. Evangelist Aid

- (1) In order to help our evangelists in emergencies, times of sickness, vacation, and holidays or to attend General Conference upon request to the District Secretary, fifty percent (50%) of dues paid into the District treasury shall be returned to the evangelist after budget fees and other dues are deducted.
- (2) To qualify to draw this one-half dues refund, the evangelist must be a full-time evangelist, deriving at least fifty percent (50%) of his income from his evangelistic efforts. If he derives monies from any other source than evangelistic work, he may still draw his one-half dues return but only on the evangelistic income. An exception to this would be if an evangelist pays his dues into the District on part-time work during holiday seasons to supplement his income.
- (3) No evangelist holding a permanent job shall be allowed to pay his working dues into this fund.

- (4) In the event of death, if there are any funds in his account, the full amount shall be given to his or her beneficiary.
- (5) All full-time Louisiana evangelists shall be permitted to park a trailer or motor home at the District Campground during District meetings with utilities free, not to exceed one month.

ARTICLE V

MARRIAGE DEFINITION

We believe that because God our Creator established marriage as a sacred institution between one man and one woman, the idea that marriage is a covenant only between one man and one woman has been the traditional definition of marriage for all of human history (“Traditional Definition of Marriage”). Because of the longstanding importance of the Traditional Definition of Marriage to humans and their relationships and communities, and, most importantly, the fact that God has ordained that marriage be between one man and one woman, as clearly conveyed in God’s inerrant Scriptures, including for example in *Matthew 19:4-6* where in speaking about marriage Jesus referred to the fact that “he which made them at the beginning made them male and female,” the Organization hereby creates this policy, which shall be known as the “Marriage Policy” and is a part of the Organization’s By-Laws.

Under this Organization’s Marriage Policy, the Traditional Definition of Marriage is the only definition of marriage that will be recognized or accepted. No elder, officer, employee, servant, agent, or any person, corporation, organization, or entity under the direction or control of this Organization shall commit any act or omission, or make any decision whatever, that would be inconsistent with, or that could be perceived by any person to be inconsistent with, full support of this Organization’s Marriage Policy and strict adherence to the Traditional Definition of Marriage rather than any alternative to the Traditional Definition of Marriage.

This Organization’s Marriage Policy specifically prohibits acts or omissions including but not limited to permitting any Organization’s assets or property, whether real property, personal property, intangible property, or any property or asset of any kind that is subject to the direction or control of the Organization, to be used in any manner that would be or could be perceived by any person to be inconsistent with this Organization’s Marriage Policy or the Traditional Definition of Marriage, including but not limited to permitting any Organization facilities to be used by any person, organization, corporation, or group that would or might use such facilities to convey, intentionally or by implication, what might be perceived as a favorable impression about any definition of marriage other than the Traditional definition of Marriage.

We believe that the Scriptures of the Word of God provide direction and instruction regarding the definition of marriage as being between one man and one woman, and this Marriage Policy is based on our belief in the Word of God. (Scriptures: 2 Corinthians 6:14; 1 Thessalonians 5:22; Colossians 3:17; Genesis 2:24; Ephesians 5:22-25, 28). Our belief will not permit the Organization nor its representatives to hold to, advance, advocating beliefs, or advancing, advocating or engaging in practices that conflict with the Organization’s faith or moral teaching. Allowing the use of our facilities or allowing anyone on our staff for any purpose that contradicts the Organization’s beliefs would not be acceptable to the stance of this Organization based on its beliefs and teachings.

We believe this Organization's Marriage Policy is based upon God's will for human life as conveyed to us through the Holy Scriptures, upon which this Organization has been founded and anchored, and this Marriage Policy shall not be subject to change through popular vote; referendum; prevailing opinion of members or the general public; influence of or interpretation by any government authority, agency, or official action or legal developments on the local, state, or federal level.

To allow the facilities of this Organization or any member of our staff to use or perform any activity inconsistent with the beliefs of this Organization would have a severe negative impact on the message that the Organization strives to promote and protect within this community.

Therefore, in no event shall persons or groups who hold, advance or advocate beliefs contradictory to the beliefs of this Organization be allowed to use any facilities of this Organization nor would any staff member or representative be allowed to participate in any activities that would be against the Organization's beliefs, values, or moral teaching according to scripture.

POLICIES OF THE LOUISIANA DISTRICT

DISTRICT CAMPGROUND AND CAMP MEETING POLICY

Campground

The campground of the Louisiana District of the United Pentecostal Church International at Tioga, Louisiana, seven miles north of Alexandria, alongside of Highway 167 and 71, along with its numerous buildings and facilities, has been purchased by the Louisiana District of the United Pentecostal Church International for the specific purpose of providing a place where all the people of our churches, along with any who so desire, may gather to enjoy a wonderful time of fellowship in Camp Meeting and other District sanctioned gatherings which might encourage and promote the great cause of God in our District and throughout our entire fellowship.

Camp Meeting and Youth Camps

The annual Camp Meeting and Youth Camps shall be under the supervision of the District Board and those appointed by the District Board to work and assist in the promotion of the camp activities.

Camp Meeting Dates

The date of the District camp meeting will be the week that includes July 4. If July 4th falls on Saturday, Camp Meeting will be held on the days prior to July 4th, and if July 4th falls on Sunday, Camp Meeting will begin the week following that Sunday.

Camp Dormitories

The camp dormitories for both men and women are placed on the grounds to accommodate our people who have come for the purpose of worshipping God during District gatherings. Each dormitory shall be under the supervision of a supervisor appointed by the District Board and answerable to the Board. The supervisor shall employ matrons and deans for each dormitory who shall have authority to carry out all rules set forth by the District Board and supervisor.

Those who desire to stay in the dormitory shall be assigned a bed and shall pay a daily fee. Each person staying in the dormitory shall be requested to keep their bed and clothing, etc., in good order and assist in keeping the dormitory clean.

There shall be no smoking in the dormitories or in any other building on the campground. Anyone breaking these rules shall be brought before the District Board. Fans and other electrical appliances shall be permitted only by the consent of the supervisor. We require these rules to be strictly adhered to in order that we may avoid the danger and hazard of fire.

Those staying in dormitories shall be expected to be in their dormitory and in bed with all lights out not later than 12 midnight. Anyone breaking this rule will be required to give an answer to the dean or matron who shall report to the supervisor.

Any person committing any immoral act or conducting themselves in any way that is unbecoming to a Christian shall be requested to report to either the supervisor, District Superintendent, or a member of the District Board immediately.

Everyone staying in the dormitories is requested to be at all services held in the Tabernacle. No one is permitted to remain in dormitories later than the breakfast hour unless ill. Such illness must be reported to the dean or matron. No food will be served or taken to the dormitories unless it is first approved by the supervisor.

Dining Room and Kitchen

The kitchen and dining hall shall be under the supervision of the District Board and a supervisor shall be appointed to oversee and carry out their orders. The supervisor, along with the cook, shall be responsible for the employees that assist and work in the kitchen. They shall be responsible for the menus, the purchasing of groceries, and the serving of meals.

Refreshment Stand

The refreshment stand shall be under the supervision of the District Board and a manager appointed by the Board. The manager shall be in direct charge of the operation of the stand, and shall purchase supplies and oversee the employees. The District Board shall serve also as an advisory committee to the manager.

There shall be no loitering inside the refreshment stand. Only those who are employed and appointed to work in the stand shall be permitted behind the counter to make sales and handle money.

Everyone shall be required to pay for their food and drink, including those employed.

Small children are strictly forbidden from entering the stand as they interfere with the duties of the employees.

Campground Committee

There shall be a "Campground Committee" consisting of at least three members all of whom shall be ordained ministers. These shall be appointed by the District Board and ratified by the District Conference each year. The District Superintendent and the District Secretary/Treasurer will also be on the committee, with the District Superintendent serving as chairman.

The duties of the Campground Committee shall be to supervise the operation of the campground; to carry out any instructions of the District Board and Conference (such as maintenance on the buildings, construction of new facilities, laying out lots, roads, etc.); accepting and passing on applications for construction of private cabins or church dormitories; to direct and instruct the Campground Operations Manager in his duties as set forth in campground rules.

Campground Operations Manager

The District Board shall be empowered to appoint an Operations Manager for the campground who shall live on the grounds. The Operations Manager shall look after and care for the grounds and buildings, keeping them in an orderly and clean manner. He shall be under the supervision of the District Board and the Campground Committee, and shall carry out all work appointed by them.

The Operations Manager shall be paid a salary set by the District Board and shall be furnished a home, rent free.

Rules and Specifications Governing Private Cabins and Dormitories

- I. All lots are declared vacant unless a new lease agreement is signed by the end of Camp Meeting each year.
- II. All cabins must be registered in the campground office and a new lease agreement signed by the end of Camp Meeting each year. If the lease agreement is not signed by District Conference of the following year, the property will revert back to the Louisiana District of the United Pentecostal Church International, after due notification is given to the last known owner. Any transfer of cabins must be registered and an agreement signed by both parties and such agreement must be kept in the campground office.
- III. Any lease for a lot will be honored for a maximum of one year from the date of the lease for approved construction to begin. All construction, including new additions and alterations, must be approved by the Campground Committee. This includes plans and specifications for completions. Utility taps will be done by a campground authorized plumber for a fee of \$50. This includes only the tap, not the connection to the building.
- IV. Cabins must be identified by name and address of the present owner on the exterior of the cabin or dormitory for the purpose of notification in case of an emergency.
- V. An annual inspection of cabins will be made by a member of the Campground Committee, and the owners will be notified of any needed repairs to maintain appearance and safety. Repairs must be completed within 90 days of notification. If the cabins are not used for a period of 5 years, they shall be considered abandoned, and appropriated by the District for re-issue.
- VI. The District Board shall set designated fees for utilities used during district meetings and lease fees on cabin and trailer lots.
- VII. Owners of private cabins who desire to dwell for an extended period of time other than specified meetings, shall first obtain permission from the District Board and shall pay a designated utility fee set by the District Board.
- VIII. The only permanent dwellings on the campground shall be those used by the District Superintendent, the District Secretary-Treasurer, Campground Operation Manager, and any others authorized by the District Board.

YOUTH CAMP POLICY

Sensing the need for evangelization of lost youth, and the strengthening of Christian youth, we the Louisiana District of the United Pentecostal Church International, Youth Department and Children's Ministries Department, do hereby obtain and adopt this policy.

Names

- A. The names of the Youth Camps shall be as follows: Senior Camp, Junior Camp and Kids Camp.

Sponsors

- A. The sponsor of Senior Camp and Junior Camp shall be the UPCI Louisiana District Youth Department.
- B. The sponsor of the Kids Camp shall be the UPCI Louisiana District Children's Ministries Department.

Place and Date

- A. These camps shall convene at the District Campground in Tioga during the month of June.

Administration

- A. The Senior and Junior Camps shall be administered by the Executive Youth Camp Committee.
- B. The Kids Camp shall be administered by the Executive Kids Camp Committee.

Officers

- A. The officers of the Executive Youth Camp Committee shall be the District Superintendent, District Secretary, District Youth President, District Youth Department Secretary, and the Principal of the Youth Camp.
- B. The officers of the Executive Kids Camp committee shall be the District Superintendent, District Secretary, District Children’s Ministries Director and District Children’s Ministries Secretary, and the Principal of the Kids Camp.
- C. The Principal of these camps shall be shall be appointed by the District Board for the term of one year.

Registrars

- A. The Youth Department Secretary and Children’s Ministries Secretary shall serve as Registrar for their respective camps and shall appoint registration help as needed.

ENROLLMENT

Students

- A. Enrollment age brackets for Youth Camps shall be as follows:

Senior Camp	Age 16 - 21
Junior Camp	Age 12 - 15
Kids Camp	Age 8 - 11
- B. Anyone desiring to attend one of these camps who is not within the age brackets must obtain permission from the District Superintendent whose decision shall be final.
- C. Copies of Youth Camp Rules shall be sent to each pastor in the District, to be distributed to potential Youth Camp students.

Fees

The registration fees are to be set by the District Board. These fees will cover room, board, tuition, part of supplies, and insurance.

Rules

For the general rules of the youth camps, you may go to the Youth Department and the Children’s Ministries Department policy manuals.